



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

3375 Camino del Rio South  
San Diego, California 92108-3883  
619-388-6500

CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION  
*Student Services*

**APPROVED**

**Student Services Council  
September 22, 2011  
9:00 a.m. – 10:30 a.m.  
District Office, Room 110  
Minutes**

**PRESENT:**

Randy Barnes	Miramar College (Acting)
Cynthia Rico Bravo	Mesa Academic Senate
Brian Ellison	Continuing Education
Stephen Flores	CE Academic Senate
Cathi Lopez	City Academic Senate
David Navarro	Miramar Academic Senate
Lynn Neault	Student Services
Brian Stockert	Mesa College (Acting)
Peter White	City College

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- 1.0 Approval of Minutes
    - September 1, 2011
    - Approved
  
  - 2.0 Proposed New Academic Standards Policy - Revisited
    - The Council reviewed the updated plan and documents for the new academic standards policy that will take effect with fall 2011 grades. An email notification will be sent to all students in early October advising of the new standards.
    - The Council reviewed the process and forms.
    - Clarification on the hearing process for students who have been disqualified three or more times were provided. It was agreed that the hearings will be conducted in June for fall admission and November for spring.
    - Students returning after three or more academic disqualifications will not be considered for readmission in the summer.

- It was also stressed that not all students who petition for readmission will go to hearing. It will be limited to students with evidence of extenuating circumstances and those who can demonstrate that the previous pattern of poor academic performance has changed.
- The Council made changes to the forms and documents.

### 3.0 Transfer Awareness Month

- The Council discussed a proposal from the Transfer Center Director at Miramar College. The request is on behalf of all the colleges, that the month of October be declared Transfer Awareness month similar to what was done in the past.
- A tentative calendar of transfer events was distributed.
- The proposal also went to Chancellor's Cabinet for support.

### 4.0 Registration Priorities – Revisited

- The Council revisited the proposed changes in the registration priorities.
- Lynn Neault reported that the state is recommending that basic skills courses be excluded from the 100 unit limit. Further, she reported on new legislative changes in registration priorities for foster youth and military. Therefore, she recommended to the Council that the new priority system be effective in fall 2012, to allow time to align the changes with state priorities.
- The updated chart of priorities was distributed.
- The Council agreed.

### 5.0 AB 540 Eligibility for State Aid

- The Council was provided with updated information on pending legislative changes that will permit eligibility of AB 540 students for private and state financial aid and scholarships.
- The bill for private funding takes effect on January 1, 2012, and January 1, 2013 for state aid.
- The Chancellor's Cabinet has asked for a consistent process, districtwide.

- Lynn Neault will be working with the Financial Aid Committee to put a plan together for the Council to review. She also reported that according to the Chancellor's office, AB 540 students are not eligible for Osher Scholarships per specifications of the donor.
- Written clarification from the Chancellor's office is forthcoming. Further, the Student Aid Commission has been charged with putting a process in place for state aid.

#### 6.0 Veterans Affairs Subcommittee Report

- Lynn Neault reported that the Veteran's offices have reported that the processing changes with the parent letters have made a significant impact on the workload. The offices are no longer experiencing delays in processing educational benefits for veteran students.

#### 7.0 Offices and Hours of Operation (December 19-21) – Revisited

- The Council was reminded to provide the hours of operation for December 19 – 21.

#### 8.0 Policies & Procedures – Status

- Previously, the Council was provided another group of updated policies and procedures for student services.
- The Council unanimously supported the changes.
- The policies and procedures will move forward to the Chancellor's Cabinet and DGC for review.

#### 9.0 State Complaint Process

- The Council was provided with proposed language for the college website describing the college and district complaint processes. This is a new requirement of the Higher Education Act.
- The Council made some minor suggestions.
- The notice will proceed for posting.

10.0 Student Success Task Force Update (Cynthia Rico Bravo)

- Cynthia Rico Bravo provided the Council with an update on her work with the Student Success Task Force.

11.0 Other

- The Council discussed the agenda and logistics of the upcoming counselor update.
- The Council inquired about summer 2012. Lynn Neault reported that the Chancellor's Cabinet has been discussing the budget situation in light of further reductions in enrollment (workload). Since the amount of reduction is still uncertain, the Cabinet is monitoring the situation closely. Summer 2012 will be part of the discussion once there is more certainty about the budget.